**SOP FOR CENTRIFUGING OF BIOHAZARDOUS MATERIALS**

Revised 03/22/18

           1.  Centrifuging will only be conducted by staff who have received task-specific training addressing potential hazards associated with the agent(s) and procedures involved

           2.  Building/room number where centrifuging will take place:\_\_\_\_\_\_

 3. Is the space a shared facility? \_\_\_ It the space to be utilized for procedure is a shared space, the PI assured that precautions will be taken to alert other researchers of the potential hazard, and to limit access to designated staff during procedures

           4.  Access to space will be restricted during centrifuging through posting of hazard signage, locking of door, and notification of employees in general area

           5.  PPE to be donned during procedure will include examination gloves, safety glasses/goggles, lab coat, and proper laboratory attire

           6.  Measures to be taken in the event of a spill:  leave room immediately, restrict access, allow 20 minutes for aerosol to settle, don full PPE (as indicated under line 5.), clean area with suitable disinfectant,

 7. Potential biological hazard/rDNA exposures occurring during centrifuging/other lab applications will be reported immediately to Employee Health Services and with 24 hours of occurrence to the Biosafety Office

           8.  The PI verifies that only safety cups will be utilized for centrifugation of biohazardous materials: centrifuge safety cups will loaded within a certified Biological Safety Cabinet (BSC) and following centrifugation, will only be opened within a certified BSC

          9.  Disinfectants to be used: 70% EtOH for routine cleaning, and 10% bleach solution (prepared daily) or other EHS- approved disinfectant for spill cleanup

 10. Approximate RPMs which centrifuge will be operated at when conducting procedures involving biohazardous materials:\_\_\_\_\_\_\_\_\_\_