**Agreement on Disposition of Research Data**

**Please describe any Research Data pertaining to this agreement:**

**Please give the Name/Location of Destination Institution:**

**Original research data from:**

* Investigator’s name:
* Department:
* Project Title:
* Funding source(s):

In order to remain in compliance with the University’s policies on the transfer of research data, [*Investigator*] and [*name of Chairperson; Department name*] agree that the following original items will be transferred with the Investigator, [*name*], to [*name of institution*].

* [*List all completed instruments, signed consent forms, other sources of data, etc.*]

A copy of all the data transferred under this agreement will remain in the [*indicate location within Department or School*] at Virginia Commonwealth University. [*Name of faculty*] will have access to the copies in the event such copies are needed in the future. The original data and copies have been de-identified, as applicable, in accordance with University policy, Research Data Ownership, Retention, Access, and Security.

Under the terms of the agreement, the Investigator shall have the obligation to hold these Research Data in trust for the University. When required by law, regulation or contract, or to fulfill other obligations, the University may transfer title or custody of Research Data and records at its discretion.

The Office of Science and Technology (OSTP) issued a memo on the subject “Increasing Access to the Results of Federally Funded Scientific Research.” This policy requires that certain funding agencies establish guidelines for public access to research data/results resulting from funds distributed by that agency. To remain in compliance with these changing rules VCU will keep a copy of any federally funded research results/data for one year after that funded project ends. If required, VCU will provide copies of the data/results to the appropriate funding agency per that agency’s policy developed under the OSTP memo.

Signed copies of this agreement should be maintained by the Investigator and Chair.

Signature of Investigator Date

Signature of Chair Date